



VET Quality Framework audit report

Continuing registration as a national VET regulator (NVR) registered training organisation (RTO)

Legal name of organisation	Bannister Technical Pty Ltd
Date/s of audit	30 August 2012
Application Number	1025357

ORGANISATION DETAILS					
RTO legal name	Bannister Technical Pty Ltd		RTO ID number	90680	
Registered business trading name	Bannister Technical		ABN	66 096 919 014	
Address	Suite 4A4, 410 Elizabeth Street Surry Hills NSW			Postcode	2010
Phone	02 9211 7500	Fax	02 9211 6337		
E-mail	brian@bannisterrechnical.com.au		Website	www.bannisterrechnical.com.au	
Registration contact	Name	Brian O'Donnell	Position	Business Development Manager	

AUDIT TEAM				
Lead auditor	Mark Crawford		Technical adviser/s	
Audit team members				

ASQA CONTACT DETAILS				
Phone	1300 701801 (ASQA Info line)		E-mail	audits-sydney@asqa.gov.au

AUDIT DETAILS	
Audit type	<input checked="" type="checkbox"/> Renewal of registration <input type="checkbox"/> Extension to scope of registration <input type="checkbox"/> Compliance monitoring (incl. post-initial registration) <input type="checkbox"/> Other:
Scope of audit	<input checked="" type="checkbox"/> Standards for NVR Registered Training Organisations <input checked="" type="checkbox"/> Australian Qualifications Framework (AQF) <input checked="" type="checkbox"/> Data Provision Requirements <input checked="" type="checkbox"/> Fit and Proper Person Requirements <input checked="" type="checkbox"/> Financial Viability Risk Assessment Requirements
Date/s of site visit/s	30 August 2012
Site/s visited	Surry Hills
Standards audited	Essential Standards for Continuing Registration 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25

ORGANISATION
<p>Bannister Technical Pty Ltd was first registered in June 2001. The RTO has 31 qualifications on scope (list attached to end of report). The RTO has applied to remove 5 superseded qualifications from the training packages FDF03 and PMB01 from scope.</p> <p>The majority of training is delivered through funded traineeships in most States across Australia in the following industries:</p> <ul style="list-style-type: none"> • Food Processing • Health Support Services – specifically Aged Care <p>Bannister Technical has had a long association with Inghams Enterprises who are one of their major clients. Bannister Technical provides induction training for Inghams as well as training delivery in food processing, process manufacturing and front line management. Other clients include the Baptist Community Services and Able</p>

Tasman Village in the health services sector.

The majority of funding is through fee for service or government funding in NSW, Victoria and South Australia. Bannister Technical has two Directors, two full time administration staff, 5 full time trainers and 5 part time contracted trainers.

Business planning documents include a 12 month business plan and three year strategy. Delivery is undertaken at the employer's sites.

Bannister Technical has a partnership arrangement with Safety Training and Induction for the delivery of qualifications from the RII09 Training Package.

FOCUS OF AUDIT

Code	Qualification / Student numbers	Mode(s) of delivery &/or assessment
BSB40807	Cert IV in Business (FLM) - 32	Workplace
CHC40108	Cert IV in Community Services Aged Care - 70	Workplace
MSA30107	Cert III in Process Manufacturing - 303	Workplace

INTERVIEWEES

Staff (name and position)

Name	Position	Program (qualification, course, etc)
Phillip Burton	Training Manager	
Deanne Castronini	Director	

SUMMARY OF AUDIT OUTCOME

This audit was conducted under the *National Vocational Education and Training Regulator Act 2011* (the Act) to assess compliance with requirements of the VET Quality Framework as identified under the Scope of Audit section above.

AUDIT OUTCOME

Audit status as at 14-09-2012

- The organisation has demonstrated compliance with all compliance requirements reviewed for the audit.

Auditor's Name	Mark Crawford	Signature	<i>M. Crawford.</i>	Date of Report	14-09-2012
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AUDIT SUMMARY OF VET QUALITY FRAMEWORK REQUIREMENTS

VET QUALITY FRAMEWORK COMPONENT		STATUS*
Financial Viability Risk Assessment Requirements		<input checked="" type="checkbox"/> C <input type="checkbox"/> NC <input type="checkbox"/> NA
Fit and Proper Person Requirements		<input checked="" type="checkbox"/> C <input type="checkbox"/> NC <input type="checkbox"/> NA
Data Provision Requirements		<input checked="" type="checkbox"/> C <input type="checkbox"/> NC <input type="checkbox"/> NA
Australian Qualifications Framework (AQF) Requirements		<input checked="" type="checkbox"/> C <input type="checkbox"/> NC <input type="checkbox"/> NA
Standards for NVR Registered Training Organisations 2011		
- Essential Standards for Continuing Registration		
15	The NVR registered training organisation provides quality training and assessment across all of its operations	<input checked="" type="checkbox"/> C <input type="checkbox"/> NC <input type="checkbox"/> NA
16	The NVR registered training organisation adheres to principles of access and equity and maximises outcome for its clients	<input checked="" type="checkbox"/> C <input type="checkbox"/> NC <input type="checkbox"/> NA
17	Management systems are responsive to the needs of clients, staff and stakeholders, and the environment in which the NVR registered training organisation operates	<input checked="" type="checkbox"/> C <input type="checkbox"/> NC <input type="checkbox"/> NA
18	The NVR registered training organisation has governance arrangements in place	<input checked="" type="checkbox"/> C <input type="checkbox"/> NC <input type="checkbox"/> NA
19	Interactions with the National VET Regulator	<input checked="" type="checkbox"/> C <input type="checkbox"/> NC <input type="checkbox"/> NA
20	Compliance with legislation	<input checked="" type="checkbox"/> C <input type="checkbox"/> NC <input type="checkbox"/> NA
21	Insurance	<input checked="" type="checkbox"/> C <input type="checkbox"/> NC <input type="checkbox"/> NA
22	Financial management	<input checked="" type="checkbox"/> C <input type="checkbox"/> NC <input type="checkbox"/> NA
23	Certification, issuing and recognition of qualifications and statements of attainment	<input checked="" type="checkbox"/> C <input type="checkbox"/> NC <input type="checkbox"/> NA
24	Accuracy and integrity of marketing	<input checked="" type="checkbox"/> C <input type="checkbox"/> NC <input type="checkbox"/> NA
25	Transition to training packages/expiry of VET accredited courses	<input checked="" type="checkbox"/> C <input type="checkbox"/> NC <input type="checkbox"/> NA
*STATUS: Status of audit findings when audit was conducted C = Compliant NC = Not Compliant NA = Not audited		

Audit Findings

Bannister Technical has demonstrated compliance with the VET Quality Framework.